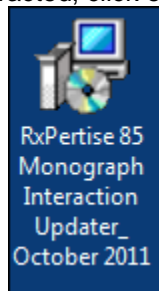


# RxPertise™ Consulting Software Version 8.5

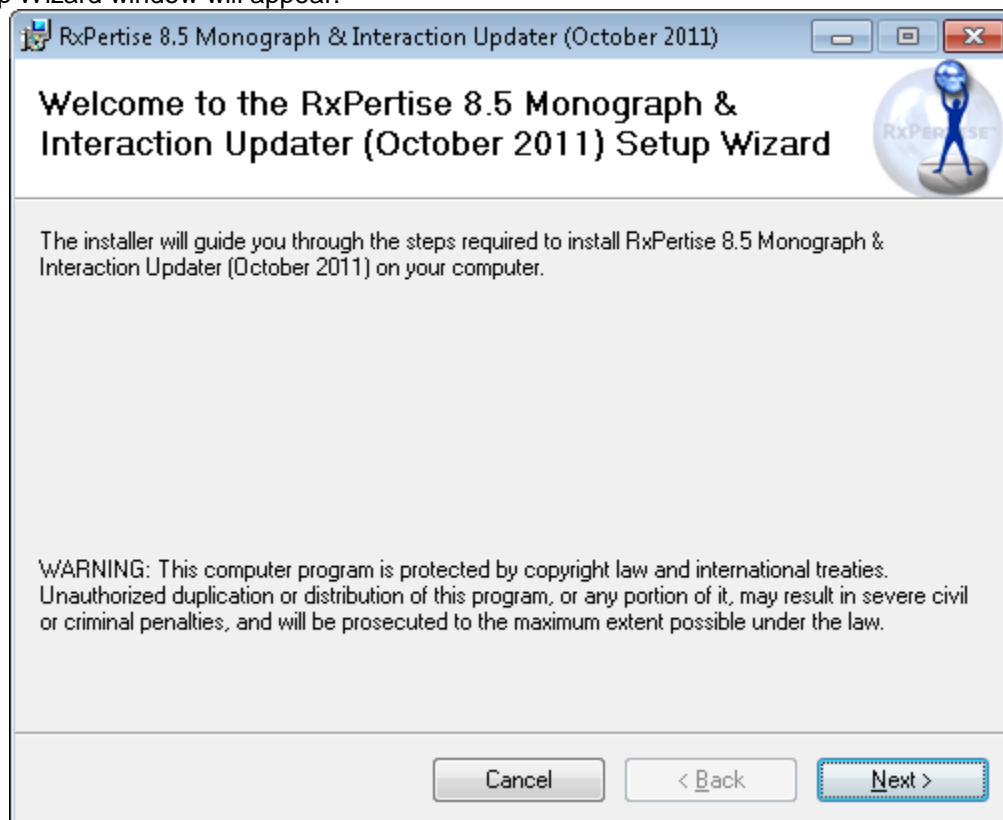
## Monograph Updater Guide

The RxPertise Monograph Updater is a utility that will update the medication monograph data available in RxPertise. It is available at the RxPertise website and is revised on an ongoing basis to keep your monograph information current.

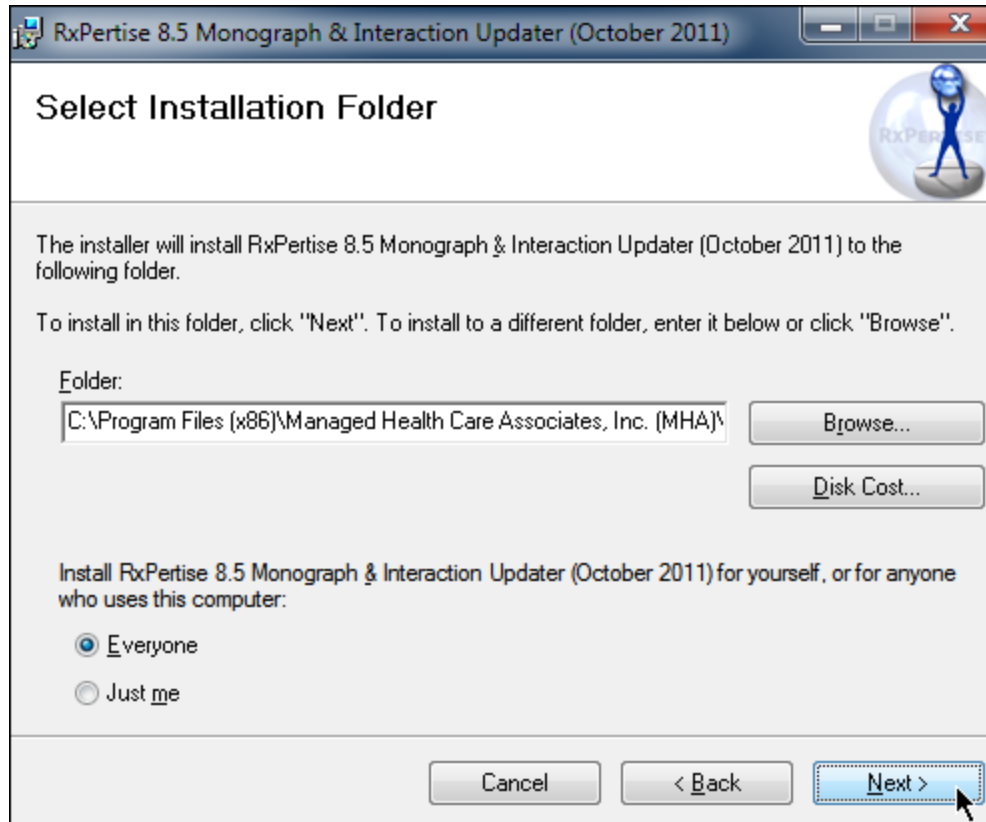
1. To obtain the Monograph Updater Installation file, go to [www.RxPertise.com](http://www.RxPertise.com). On the left side of the web page click on the 'Downloads' button. On the Downloads page, click on the link for the latest available Monograph Updater. When prompted, enter your Product ID code (found under 'Help' > 'About' in RxPertise), click 'Download' and choose to **save** the zipped installation file to a convenient place on your computer, such as the Desktop.
2. **Note: The file that you have downloaded is a compressed (.zip) file. You will next need to unzip/extract the contents within.** You will next need to unzip/extract the contents within. Use either the built-in Windows extracting utility or some commercially available product (ex. WinZip) to extract the files. (Generally, if you right-click the downloaded file you will be presented with an option to open your extraction utility or simply an "extract" option). Extract the files to a folder location that's convenient for access. Your Windows Desktop, for instance, may be a good location.
3. Once the Monograph Updater Installation File is extracted, click on its icon to begin the installation:



The Setup Wizard window will appear:

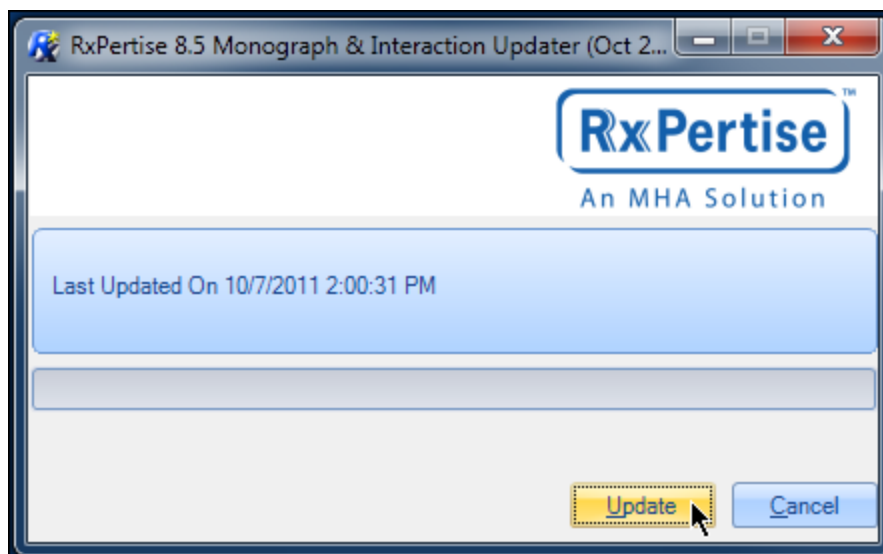


Click 'Next' to continue the installation:



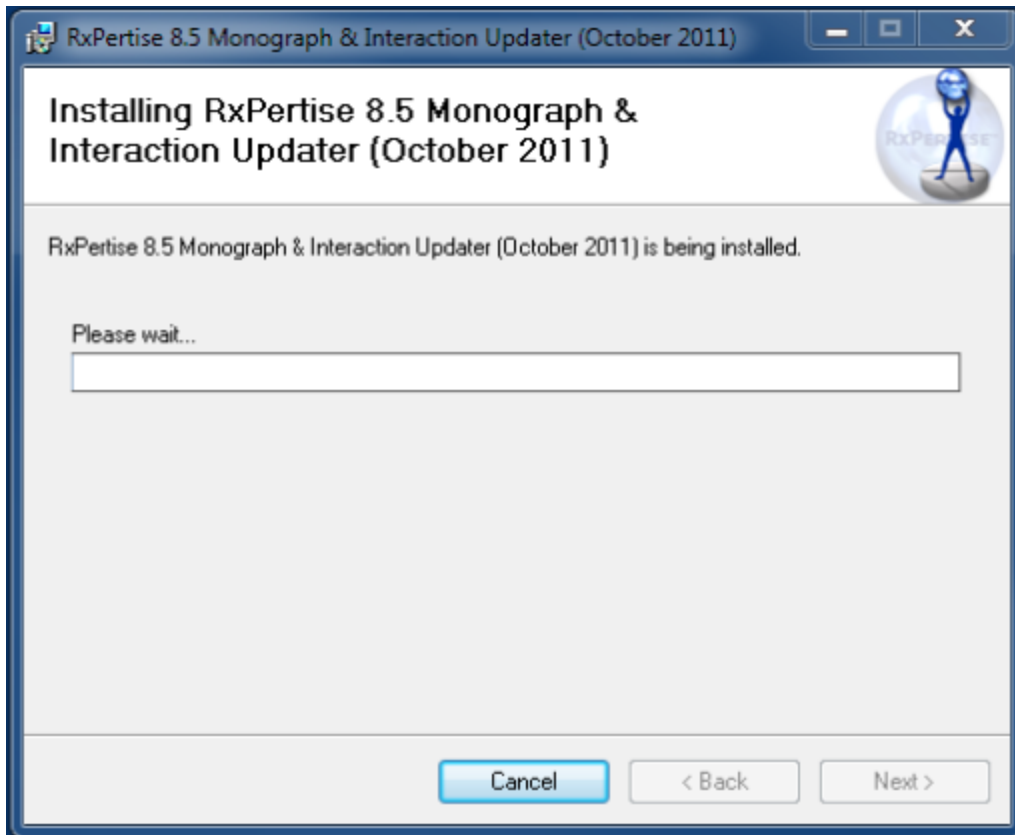
It is recommended to install the Updater in the default folder. Click 'Next', confirm the following window and the installation will begin. Once the installation is completed, a confirmation window will appear and the Monograph Updater will begin to run automatically. (If you choose to run it later, you may launch it from its Windows Desktop shortcut)

On a Windows Vista or Windows 7 machine, you may see a User Account Control window that requires you to allow the process to continue, Once you do so, the Updater window will appear:

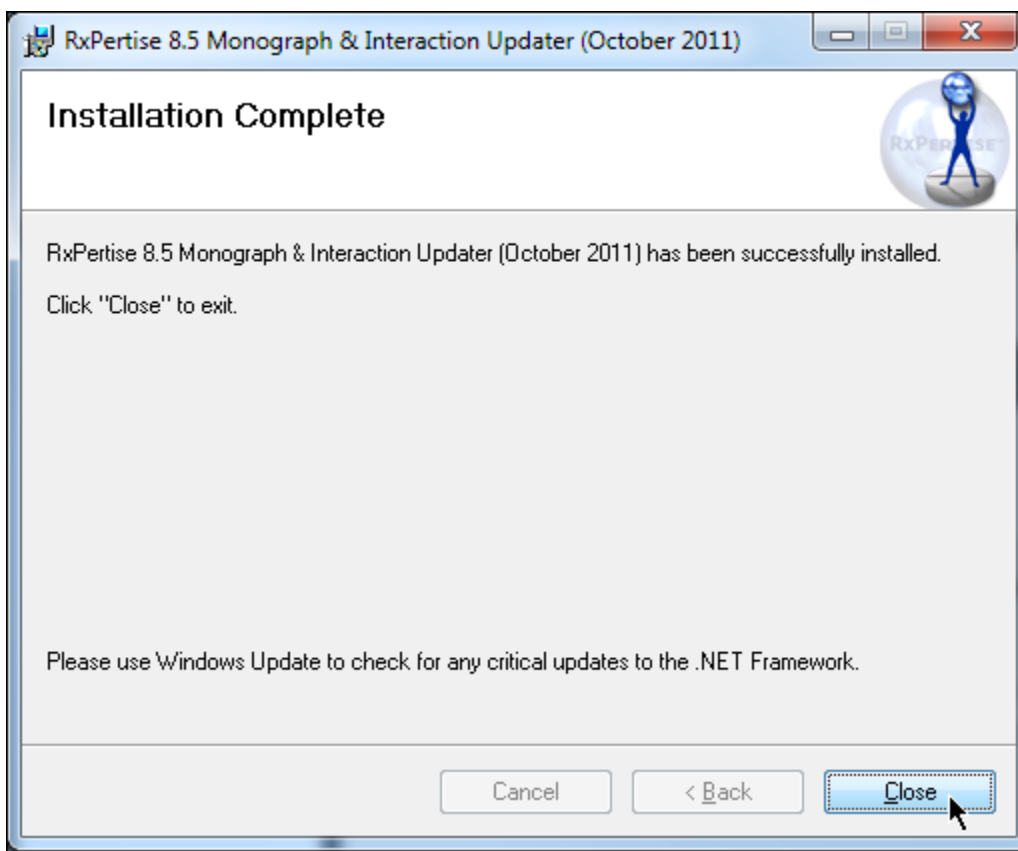


The date/time of your last update to the Common Database will be displayed. Your actual Monograph Updater may be more recent than the October 2011 screenshot above.

Now click on 'Update' and the Monograph Updater process will proceed:



Once the update is completed, a confirmation window will appear:



Click OK to complete the update. As new Monograph Updaters are made available by MHA, approximately monthly, this process will need to be repeated to insure that your monograph data is most current.